

## Falcon Families of SFES Meeting Notes

March 14, 2024

- Welcome/Introductions/Overview
  - Meeting brought to order at 6:19pm
    - Motion to accept by Angella; second by Kelly
  - Many new attendees so Angella reviewed overview of Falcon Families; reminded everyone that we're a non-profit organization
- Principal's Report: Lynn Bub/Jen Andrews
  - Lynn was on vacation and not able to attend but sent the report prior to meeting – Ashley read to the group
    - Safety: March safety drill was an ALICE-informed building safety drill. Staff is grateful for the partnership of local law enforcement, and the training they receive from local police, fire department, and on-site nursing staff.
    - April – will practice a tornado drill as part of Tornado Awareness Month. There's a conversation slide deck to help students prepare for drills.
- Secretary's Report: Ashley Pantel
  - 6:27pm; Jade motion to approve; second by Olivia
  - Comment: Nurse Amber mentioned CPR dummies were recently used for heart awareness which was a great success; thanked Falcon Families for donating.
- Treasurer's Report: Olivia Zeman
  - Field trips
    - Allotted \$1,500 per grade; some grades are over
      - 4K and K are over; 1<sup>st</sup> grade right at budget; 2<sup>nd</sup>-4<sup>th</sup> underbudget
      - Angella to confirm with Katie all have been submitted
      - Confirm in 2024 that bussing will still be donated next year; bought out by Otte
    - New requests: Kindergarten: Farm on Playbird and Maywood; 4K: Bookworm Gardens
    - Revisit budget for field trips for next year
  - Qdoba Dine & Donate Results – Total: \$279.75
  - Principal for the Day Results – Total: \$265.00
  - Scholastic Book Fair – Scholastic dollars; not cash – Total TBD
  - 6:36pm – Dick motioned to approve; Katie second
- Local Business Guest – Mini & Me Bakery
  - 30% kickback for the school
  - Pizza party for top 3 classes
  - Top 3 students get Visa gift cards and free gifts for gift certificates
  - Customized menu; Falcons cake pops for example
  - Dietary options: Gluten free, dairy free, sugar free
  - Flyer and order form; have a pickup time slot at the school, have the option for delivery or pick up the following day at Mini & Me Bakery
  - Timing can be convenient for school
- Old/New Business: Angella Sargent

- We will be creating a summary for next school year to give visibility to what's coming; fundraisers and events with approximate timing
- Grants
  - There are a lot of opportunities to get free money. Board to provide the available grants out there; looking for people to help write and submit – we can provide examples as well.
  - If you need a school district email, email [FalconFamilies@gmail.com](mailto:FalconFamilies@gmail.com). Angella has a district email address we can use for grants.
- Appeal for donation letters
  - Will go out at the beginning of next school year; we'll provide a letter in hopes to collect donations with information about
- Book club books
  - Prefer these to be available via Scholastic so we can use Scholastic dollars
- Remembering tree
  - Spring date TBD; Students will make ornaments – located near side of the drop off.
- Artist in residence – Miss Claudia
  - Table for May meeting when Lynn is back
- Rockin' recess
  - Table for May meeting when Lynn is back
- Field Day
  - Usually a good turnout; Usually split between 1<sup>st</sup> and 2<sup>nd</sup> in the morning; 3<sup>rd</sup> and 4<sup>th</sup> grade in the afternoon
  - Angella sent a note to the gym teachers to see if we need to help out with anything
- Read Across America Month
  - Submitted grants for student books; waiting for the response
- Book Sale
  - Putting this off until Fall 2024
- Recess Toys
  - Angella to follow up with Lynn about a list of toys needed
- Fundraising Committee:
  - Current
    - Dine & Donates (Tom's – 4/9/24)
  - Confirmed Future Fundraisers
    - Spring Vendor Fair – March 16, 9am-2pm
      - Have 56 vendors signed out; have already met our goal
      - Ashley to ask ES to send out a FB post and post to school calendar
    - Caan's Flower/Plant Sale – April 1-10
      - Additional information will be sent home with students soon
  - Potential Future Fundraisers
    - Kwik Trip Car Wash Cards and Gift Cards
      - Discuss at next fundraising meeting
    - Miesfelds Voucher cards
      - Potentially do this around Father's Day; discuss at next fundraising meeting
    - Sockable Fundraiser
      - Table until Spring
    - Casino Night – Tentatively planning for October.

- Will discuss more details at the April fundraising meeting.
- Culver's Dine & Donate –
  - Sheboygan Requires volunteers; need to have at least 4 adults for entire duration to clean off tables and drop off food
  - Ashley to look into Plymouth
- Mini & Me
  - Run right after the Plant Sale
  - Get orders April 22 – May 3; Pickup on May 10
  - Mini & Me to create flyer and order form
  - Ashley to create a FB post
- Dine & Donates to look into
  - El Rancho
  - River Park Family Restaurant
  - Falls Café
  - Legend Larry's
  - French Bakery
  - Crumbl
  - Fat Cow
- Butter Braids – If we do, let's plan for Fall. They set up a website for online ordering; all pre-boxed by name. They come frozen. Consider sampling at Fall Vendor Fair.
- Recognize/thank businesses on website and Facebook page for their partnership/donation
- Open Forum
  - 2024-2025 Falcon Families Board Voting will be at the next meeting on May 9
    - Position descriptions will be posted to the Falcon Families FB page
  - Always looking for volunteers!
  - Sheboygan Falls FC providing fun for kids during meetings
  - Consider a parent engagement committee
    - Questions that need to be answered for why things are happening in the school
    - Parent/Teacher alliance; Why we as parents aren't hearing things in the classroom that our students are telling us.
    - Fundamental questions on why certain policies are being implemented/communicated so that parents are aware
    - Kelly motion to change April Fundraising meeting to emergency board meeting; Olivia second
      - Angella will reach out to Lynn on April availability
  - Consider reaching out to request grants from area businesses such as Kohler Foundation, Acuity, Johnsonville, others for playground equipment
- Meeting adjournment
  - 7:36; Angella motion to adjourn; Dick second

Next Board Meeting: April 11 at 6:15

***(Was originally a fundraising meeting but updating to Board Meeting)***

Next Board Meeting: May 9 at 6:15 – *Last meeting of the school year*

*FF of SFES organization overview: This group helps our school by funding field trips, acquiring technology and books, sponsoring events, etc.*