

Falcon Families Board Meeting | September 14, 2023

- I. Welcome/Introductions/Overview: Angella Sargent
 - a. Meeting brought to order at 6:17 pm
- II. Secretary's Report: Angella Sargent (*filling in for Ashley Pantel*)
 - Reviewed mission statement, flow of meetings, included process for "motion to approve"
- III. Principal's Report: Lynn Bub
 - Safety Drill updates will be in the newsletter
 - Implementation of Bridges
 - Science of Reading through Six Ships - How we approach literacy and how brains acquire language
 - Halloween theme dress up that's inclusive of those families as well who don't celebrate
- IV. Treasurer's Report: Olivia Zeman
 - Working on sorting out transfer from previous Treasurer
 - Additional requests still coming in (field trips)
 - Potential access issue with request link
 - Miscommunication about the link being deactivated
 - Paper request copies have been submitted
 - Original link was fixed; now working again – request for teachers to submit via the link
- V. Future Fundraisers:
 - Artsonia
 - Now 5th grade section from last year's 4th grade class
 - 70 artworks uploaded currently
 - Jade is exploring better system for uploading; she's willing to take pictures and upload artwork
 - QR code will be sent home so parents can look/share/order online
 - We get 20% of whatever they purchase
 - Rocky to help with coding artwork to make it easier in future
 - Set up by classroom or student; or Olivia can do
 - Scholastic Book Fair - Kelly McCoy
 - November 1-10
 - Kelly to talk to Amanda about a plan
 - All kids have a chance to preview
 - PTO volunteers to work the morning so students can attend prior to class
 - Teacher standpoint - helps when there's a designated window in the morning before school 7:30-7:55 ideal but block by class
 - Also week of conferences
 - First Day of School Supplies - Angella Sargent
 - Not a lot of participation
 - Varied by price
 - Didn't cost us anything

- Texas Roadhouse Gift Card Sales
 - October 7-27
 - Classroom competition for who can sell the most
 - Prizes for 1st, 2nd, 3rd place although everyone will receive a prize (free kid's meal)
 - Ideas for places - bring in lunch, appetizers, etc. – not final
 - Get 10% of value of total sold
 - Also have Dine & Donate December 5
 - Get 10% of sales that evening and you can use your gift cards and coupons (free kids meals) and you get the full value
 - Each person will get one envelope to take orders and receive cash; we give them back and she will place the order November 1. Mid-end November everyone will get them
- Dine & Donate
 - Panera Bread - October 20 – 20% of sales
 - Rocky Rococo - November 7 –10% of sales
 - Texas Roadhouse - December 5 – 15% of sales
 - Culver's (inquire about Plymouth since different owners than Sheboygan)
- Vendor Fair
 - Raffles for principal/vice principal of the day
 - Don't have a date yet because basketball schedule was just posted 9/13
 - Doesn't make a lot of money by itself but by selling raffles, food, having it during Scholastic, etc.
 - Stressful to coordinate all the vendors; would need more volunteers to help
 - Would recommend not offering lunch available during registration; offer food available day of; everyone on their own
 - Last year ordered book fair items earlier and sold during Vendor Fair before the book fair officially opened
 - Consider Junior's Eats as food option or Theo's Pizza
 - Gym is clear on Saturdays; setup in Cafe and then bring over to the gym when basketball leaves
 - Landed on 10/28, 8am-2pm
 - Will not have Book Fair in conjunction with vendor fair this year
- Wisconsin Herd
 - G level basketball team
 - 2 fundraising options
 - Family ticket night - block seating; purchase tickets at discounted price
 - Fun activations included
 - Mascot could come to school
 - Propose last day of school
 - Just sell tickets and we get 20% of ticket price

- Holiday Shop
 - Polar Pals
 - Allows the kids to shop for their people in “secret” - things like cups, and “Best Mom” keychains, pens and trophies
 - We set the price point on the items so we determine the profit margin
 - Kids get a card sent home that comes back with the money on who they need to shop for and how much to spend
 - I have done this before, and we had volunteers that giftwrapped the items and dropped them back off to the students that same day and filled out the gift tags. I actually still have all the wrapping paper in my garage right now from it.
 - Starla’s Seasonings
 - Get 50% of sales; Seasonings are \$6 (\$3 profit); Beer Breads are \$10 (\$5 profit)
 - Separate order forms depending on what we want to offer
 - Kids would return completed slips and money and Ashley Pantel would place order and pickup
 - Conference Day Snacks and drinks 11/2 & 11/9
 - Buy in bulk from Costco and sell individually
 - Charleston Wrap
 - It’s every school fundraiser but all at once, there is candy, candles, clothing, gift wrap, and other home accessories.
 - This was a good fundraiser in the past and raised \$3,300 in September 2021 and was only stopped because there was no volunteer to be the chairperson
 - Kelly McCoy volunteered to take the lead this year
 - Principal For the Day
 - This usually is done during the vendor fair
 - Need volunteer to run it - make a flyer, ticket, collect the raffle
- VI. Meeting Adjourned at 7:32 pm

Next Meeting: November 16 at 6:15PM

Meeting Notes prepared by: Ashley Pantel, Secretary